

Notice of Vacancy

Position: Part-Time Campus Police Officer - McAlester

FLSA Classification: Non-Exempt

Qualifications:

High School degree or equivalent required;
Previous law enforcement experience preferred;
Must possess or attain reserve or full time CLEET certification within six months of hire;
Excellent communication skills;
Must possess tact, maturity, and good reasoning ability;
Valid Oklahoma drivers license;
Ability to stand for long periods of time;
Ability to perform foot patrol;

Responsibilities:

Provide campus and facility security;
Conduct regular foot and vehicle patrols of all areas of the campus;
Scan checkpoints and secure buildings;
Submit accurate and detailed reports;
Responsible for regulation of parking and general safety of the students and staff of Eastern;
Requires night time duty assignment;
Other duties as assigned.

Details of Assignment: Limited to 19 hours per week, benefits not included.

Inquiries: Alton Jones
Police Chief
918-465-1739

Application: Submit an Eastern employment application, cover letter, CLEET certification and resume to:

Eastern Oklahoma State College
Amy Armstrong, Human Resources
1301 West Main
Wilburton, OK 74578

E-mail: aarmstrong@eosc.edu

Fax: 918-465-4465

Website: www.eosc.edu

Phone: 918-465-1760

Closing Date: Review of applications will begin immediately; submission of application materials is encouraged until the position is filled.

Eastern Oklahoma State College is an Equal Opportunity Employer (EOE)
and
Affirmative Action Employer (AAE)