

Eastern Oklahoma State College Missing Student Policy & Procedure

This Policy establishes a framework for locating and assisting residential students who are reported missing. A student shall be deemed missing when he or she is absent from the College for more than 24 hours without any known reason. All reports of missing students shall be directed to EOSC Campus Police who shall investigate each report and make a determination whether the student is missing in accordance with this policy. All students shall have the opportunity to identify an individual to be notified by the college in case a student is determined to be missing. If a missing student is under 18 years of age, EOSC Campus Police is required to notify the parent or guardian of the missing student not later than 24 hours after the determination by Campus Police that the student is missing. Campus Police will also notify the Wilburton Police Department and Latimer County Sheriff's Office not later than 24 hours after it determines that the student is missing. The Residence Life Coordinator shall have the responsibility to make provisions of this policy and the procedures set forth below available to all residential housing students.

All students living in a residence hall are offered the opportunity to identify a "registered" person of contact who will then be utilized as the person to be notified in the case of a missing student report. This registered contact will be the ONLY person notified in the case of a missing student report for all students 18 years of age or older. Parents will be the only option for contact for any student under the age of 18 who is NOT emancipated.

1. Any report of a missing student, from whatever source, should immediately be directed to Campus Police.
2. When a student is reported missing Campus Police shall:
 - a) Initiate an investigation to determine the validity of the missing person report.
 - b) Contact the Dean of Students.
 - c) Make a determination as to the status of the missing student.
 - d) Notify the individual identified by the missing student as the emergency contact within 24 hours of making a determination that the student is missing.
 - e) If the missing student is under the age of 18, notify the student's custodial parent or guardian as contained in college records within 24 hours of the determination that the student is missing.
 - f) Notify the Wilburton Police Department and Latimer County Sheriff's Office within 24 hours after determining that the student is missing.

If I am reported "missing" 24 hours or longer, please notify:

Registered contact person: _____

Contact Phone Number: _____

Contact Address: _____

Student Name (printed): _____

Student Signature: _____