

Memorandum of Understanding

Board of Trustees of the University of Arkansas For and On Behalf of the
University of Arkansas - Fort Smith
and
Eastern Oklahoma State College

Article I Introduction

This Memorandum of Understanding ("Agreement"), effective September 1, 2016, is between the Board of Trustees of the University of Arkansas for and on behalf of the University of Arkansas - Fort Smith (UAFS) and Eastern Oklahoma State College (EOSC).

Article II General Purpose

The purpose of this Agreement and the intent of the parties are to set forth and establish procedures for the offering of courses and degree programs by UAFS in collaboration with EOSC.

The parties expect and anticipate that various courses will be offered by UAFS through an online degree program. The parties agree that the Bachelor of Science in Criminal Justice as set forth in Exhibit "A" will be offered by UAFS. This degree program is offered through the College of Communication, Languages, Arts, and Social Sciences at UAFS.

The parties agree that additional degree programs may be added if agreed upon, and will be set forth in additional exhibits attached to this Agreement. All degree programs will adhere to the principles of the Agreement.

Students who satisfactorily complete the bachelor's degree requirements with UAFS in partnership with this Agreement with EOSC and who meet all other program requirements for graduation will earn the appropriate degree from UAFS. The degree may be awarded in a commencement ceremony on the UAFS campus.

Article III Courses and Degree Program

The Bachelor of Science in Criminal Justice, as well as any other degree programs offered by UAFS at EOSC, will use the same admission and progression requirements and the same course requirements as stated in the UAFS Undergraduate Academic Catalog. Academic guidance for any degree program will be provided as outlined in this Agreement.

Prospective degree students will be provided information concerning the academic preparation required for enrollment in and completion of the degree program. Representatives from both institutions will have input into all decisions that directly impact the degree program. It is agreed that UAFS will

emphasize quality in the degree program offered with EOSC and will apply its own on-campus evaluations and assessments for UAFS courses, degree program, and graduates.

Article IV Supervision of Degree Program

UAFS academic programs offered at EOSC will be under the supervision of the Provost and Vice Chancellor for Academic Affairs and the appropriate Dean. Students must meet the degree requirements prescribed in the appropriate UAFS Undergraduate Academic Catalog. The maximum number of hours transferable to the bachelor's degree(s) of this MOU is 72 hours of 1000-2000 lower-level courses as designated on the degree plan; the number of upper-level transferable courses will vary by college and degree program. Students must adhere to the policies and procedures specified in the UAFS Student Handbook and the UAFS Undergraduate Academic Catalog. The Provost and Vice Chancellor for Academic Affairs and the appropriate Dean will review the degree program each year.

A representative of UAFS will be assigned to the UAFS program with EOSC to represent UAFS and to provide advising and program information for UAFS degree programs as needed.

Article V Operation of Degree Program

- A. It is the intent of this Agreement that EOSC students complete all courses required for the EOSC associate degree before entering into the bachelor's degree program with UAFS.
- B. Only students who have been officially admitted to UAFS may enroll in courses offered by UAFS.
- C. Once admitted to UAFS, students will be advised throughout their degree program by a UAFS advisor.
- D. Registration for courses will be processed through the Web-registration system or with a UAFS advisor. Students may pay tuition and fees online by electronic check or credit card through My.UAFS. Students may also contact the UAFS Cashier's Office at 479-788-7060 to pay by credit card.
- E. All student withdrawals and course additions will be processed through the UAFS Records Office and will adhere to UAFS policies. The UAFS Business Office will issue applicable refunds per UAFS policy.
- F. The UAFS Registrar will issue official transcripts for all UAFS courses.
- G. Once students begin their courses with UAFS, the UAFS Financial Aid Office will serve as the contact for students seeking financial assistance (Pell, Arkansas Challenge, FAFSA, etc.). Transfer students have the opportunity to compete for select transfer scholarships if qualified.
- H. All books and course supplies will be listed in UAFS course syllabi. Students may obtain books and supplies through the UAFS bookstore or through alternative sources.
- I. Students enrolled in the degree program included in this Agreement will receive both the EOSC and UAFS identification cards, which grant them student privileges.
- J. EOSC will make library, computer resources, and proctoring services available to students enrolled in UAFS degree programs through this Agreement.
- K. UAFS and EOSC will work together to provide program information.

Article VI
Financial Arrangements

- A. The UAFS Business Office will manage all financial transactions related to this Agreement.
- B. Under this Agreement, students enrolled in courses offered by UAFS will pay all tuition and fees set forth by the UA System Board of Trustees. The UA System Board of Trustees may adjust tuition and fee charges from year to year, as it deems necessary.
- C. The UAFS Financial Aid Office will disburse financial aid for the semester in which the qualified student is concurrently enrolled at both institutions per the UAFS Consortium Agreement for Financial Aid. Financial aid will be disbursed to the student's account after the 11th class day. First-time loan borrowers will not receive a loan disbursement until after the 30-day waiting period. When financial aid is disbursed, UAFS will keep the amount owed to UAFS, and will send any remaining balance to the student. There is no guarantee that the student's financial aid will cover the balance at both institutions. It is the student's responsibility to make payment arrangements with EOSC as needed.

Article VII
Meeting Facilities and Testing Services

- A. Every effort will be made by EOSC to provide a location for the UAFS representative when on the EOSC campus to promote or work with students in the degree program.
- B. EOSC will provide proctoring services free of charge for students enrolled in UAFS programs through this Agreement. The UAFS faculty agrees to ensure that all proctored test information and materials are provided for the proctoring services in a timely manner.

Article VIII
Implementation or Termination

This Agreement is effective September 1, 2016. The approved degree program is outlined in the attached Exhibit. The student's degree program requirements will be those specified on the signed degree plan when the student declares the major. The current degree plan will be provided yearly for this Agreement.

Should either institution decide to terminate this Agreement, or any degree program conducted under this Agreement, it shall notify the other of the decision to terminate this Agreement in writing. The written notice shall be sent at least 60 calendar days prior to the beginning of the upcoming semester so as to minimize any negative effects on students enrolled in the degree program. Any termination notification will include a completion plan for students enrolled and on-track in any program, ensuring that they will be able to complete the degree program then in effect.

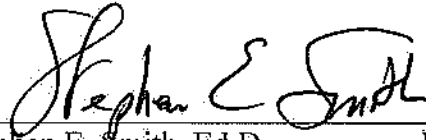
Article IX
Official Signatures

We agree to the above conditions and indicate by our signatures our commitment to provide quality academic degree programs for students in the EOSC Area.

Board of Trustees of the University of Arkansas
For and On Behalf of the
University of Arkansas - Fort Smith

Eastern Oklahoma State College

Paul B. Beran, Ph.D. Date
Chancellor
University of Arkansas - Fort Smith

 9/21/16

Stephen E. Smith, Ed.D. Date
President
Eastern Oklahoma State College

Exhibit A
Bachelor of Science in Criminal Justice

This MOU recognizes the interest indicated by Eastern Oklahoma State College (EOSC) students to obtain a bachelor's degree from UAFS. Students will complete the first two years (lower division coursework) of the bachelor degree requirements at EOSC by completing the Associate of Science in Criminal Justice. Completed EOSC courses will be accepted by UAFS and applied to the BSCJ degree requirements according to the UAFS Undergraduate Academic Catalog. UAFS will offer the remaining BSCJ program requirements through online courses. UAFS BSCJ course requirements completed on the EOSC campus will count toward the UAFS residency requirements for conferral of the degree.

Print Name: _____

IDN: _____

Major Code: 4097, Catalog 2016-2017

The prerequisites and corequisites of the degree requirements are subject to change.

University of Arkansas - Fort Smith			
Bachelor of Science in Criminal Justice (BSCJ)			
In Partnership with Eastern Oklahoma State College			
The following degree program identifies courses that a student may take at EOSC and the courses that must be taken at UAFS. All UAFS program requirements will be offered by online courses. Completing course requirements for the EOSC AS in Criminal Justice in the manner below is a prerequisite for entering into the BSCJ program at UAFS set forth in this MOU. <i>[UAFS course numbers are italicized in brackets.]</i>			
Hours	Courses	Notes	Grade
General Education Course Requirements (32 hours):			
6	ENGL 1113 & ENGL 1213 Freshman Composition I & II <i>[ENGL 1203 & 1213]</i>	1	
3	SPCH 1113 Fundamentals of Speech <i>[SPCH 1203]</i> or SPCH 2233 Business and Professional Speaking	1	
3	Mathematics <i>[Mathematics requirement]</i> Select one course from: MATH 1513 College Algebra <i>[MATH 1403]</i> MATH 1503 Survey of Mathematics <i>[MATH 1303]</i> Or a mathematics course with College Algebra as a prerequisite	1	
8	Natural Sciences <i>[Lab Science requirement]</i> Select one lab science from Life Science: BIOL 1114 General Biology <i>[BIOL 1153/1151]</i> BOT 1114 General Botany <i>[BIOL 2303/2301]</i> ZOO 1114 General Zoology <i>[BIOL 2703/2701]</i> Select one lab science from Physical Science: CHEM 1315 General College Chemistry I <i>[CHEM 1403/1401]</i> PHYS 1114 Physical Science <i>[PHSC 2713/2711]</i> PHYS 1124 Elementary Astronomy <i>[PHSC 2503/2501]</i> PHYS 1214 Earth Science <i>[PHSC 2653/2651]</i> PHY 1114 General Physics I <i>[PHYS 2803/2811]</i>	1	
6	Humanities Select one course from the following <i>[Fine Arts requirement]</i> : HUMAN 1133 Music in Life <i>[MUSI 2763]</i> HUMAN 1143 Art in Life HUMAN 2103 Theatre Appreciation <i>[THEA 1203]</i> HUMAN 2113 Global Humanities I HUMAN 2213 Global Humanities II Select one course from the following <i>[Humanities requirement]</i> :	1	

	HUMAN 2223 Introduction to Philosophy [PHIL 2753] HUMAN 1153 Survey of World Religion [RELI 2303] HUMAN 2233 World Literature I HUMAN 2243 World Literature II HUMAN 2513 Social/Political Change HUMAN 2613 Bible in Literature		
3	POLSC 1113 American Federal Government [POLSC 2753-History/Government requirement]	1	
3	PSY 1113 Introduction to Psychology [PSYC 1163-Social Science requirement]	1	
CRJS Core Requirements (12 hours):			
3	CRJS 1113 Introduction to Corrections [CJ 2313]	2	
3	CRJS 1123 Introduction to Criminal Justice [CJ 1013]	2	
3	CRJS 1143 Juvenile Delinquency [CJ 2513]	2	
3	CRJS 1233 Criminology [CJ 1253]	2	
CRJS Support Electives Requirements (12 hours):			
3	CRJS 1133 Introduction to Law Enforcement [CJ 2373]	2	
3	CRJS 1213 Criminal Procedures and Evidence [CJ 2603]	2	
3	CRJS 1253 Investigation [CJ 2504]	2	
3	CRJS 2123 Criminal Law [CJ 2403]	2	
Total Hours 56 EOSC AS in Criminal Justice program hours that will transfer to BSCJ			
Additional lower-level course requirements that may be completed at EOSC (16 hours):			
3	HIST 1103 History of Oklahoma [substitute for POLS 2853]		
2	CRJS 1212 Criminal Justice Seminar (CRJS Support Elective) [substitute for CJ 2402]	2	
3	SOC 1113 Introduction to Sociology (CRJS Support Elective) [SOCL 2753-Social Science requirement]	1	
5	SPAN 1115 Elementary Spanish I (CRJS Support Elective) [World Language requirement]	5	
3	MATH 2233 Elementary Statistics [STAT 2503]		
Total Hours 72			
Additional BSCJ Program Requirements to be completed online through UAFS 48 Hours			
Some upper-level general education and electives may be approved as transfer from another bachelor degree granting institution with UAFS advisor approval.			
3	CJ 4113 Professionalism and Ethics in Criminal Justice	2	
27	CJ upper level electives	2 & 3	
3	LEGL 1043 Introduction to Law		
3	Upper level History or Political Science	4	
3	Upper level Humanities	4	
9	Upper level general electives	4	
Total Hours 120 At least 45 hours must be upper-level.			
NOTES			
1. General Education Core Requirements, see Graduation Requirements section of UAFS Undergraduate Academic Catalog OR follow the EOSC General Education Core requirements.			
2. These courses are used to determine major courses in residency, see Graduation Requirements section of UAFS Undergraduate Academic Catalog.			
3. Upper-Level Criminal Justice electives. Must select 27 upper-level hours in Criminal Justice, confer with advisor.			
4. Upper-Level Electives. Must select 15 hours, confer with advisor. Select three hours of upper-level humanities, three hours of upper-level history/government, and nine hours of upper-level electives.			
5. Must complete four hours of a world language.			
Prior to graduation students must demonstrate competency in financial literacy by satisfactory completion of FIN 1521 Personal Finance Applications (or an approved substitution) with a grade of "C" or better, or by a score of 70% or more on a challenge exam for FIN 1521.			
Program requirements-Must earn at least a "C" grade in all Criminal Justice courses applied to the degree.			

Student Degree Program Requirements

A student's degree program requirements are those specified in the catalog in effect at the time of declaration of program major. Students must meet the above program requirements and the graduation requirements as indicated by institutional and college policy. The program can be changed only with the approval of the official advisor. If original courses are eliminated, students may be required to meet new curriculum requirements in the degree program. If students are not enrolled for two or more consecutive terms (excluding summer terms), they must re-enter under the program requirements of the current catalog. Students are responsible for understanding program requirements and changes. This document is not official until signed and dated by both the student and an authorized university representative.

Student Signature _____

Date _____

Advisor Signature _____

Date _____

University of Arkansas – Fort Smith Consortium Agreement for Financial Aid

The University of Arkansas - Fort Smith Consortium Agreement is a written contract between University of Arkansas - Fort Smith (UAFS) (home school) and Eastern Oklahoma State College (EOSC) (host school) which enables students to apply for financial aid to take courses concurrently for the purpose of completing a baccalaureate degree. Under the Consortium Agreement, students may take courses at EOSC and have their financial aid count toward a degree at UAFS as identified through this MOU.

UAFS is the school that will grant the student's baccalaureate degree. It is also the school that will process, award, and disburse financial aid. The EOSC (host school) will be responsible for certifying the student's enrollment status and providing grade information upon completion of any concurrent enrollment term.

1. Students enrolling in both institutions and applying for financial aid must complete the attached University of Arkansas - Fort Smith Consortium Agreement (Agreement). This form may be downloaded from the UAFS Financial Aid website.
2. The University of Arkansas – Fort Smith's Consortium Agreement consists of four sections, which must be completed by the student, UAFS Academic Advisor, UAFS Financial Aid Office, and EOSC Financial Aid Office. Once the Consortium Agreement has been completed it must be returned to the UAFS Financial Aid Office for processing.
3. Under this Agreement, UAFS (home school) will be responsible for the following:
 - a. Will certify that the student listed has been accepted for enrollment in an academic program that meets the Title IV student financial aid eligibility requirements.
 - b. Will be responsible for processing the student's Title IV financial aid application and provide payment of Title IV funds (if eligible) for the consortium period.
 - c. Will make available applicable student consumer information required under Title IV.
 - d. Will certify that the student is making satisfactory academic progress toward the completion of his/her degree at UAFS.
 - e. Will conduct Enrollment Reporting to the National Student Loan Data System.
 - f. Will calculate returns of Title IV funds, when appropriate.
 - g. Will maintain Title IV recordkeeping and reporting requirements.
4. Under this Agreement, EOSC (host school) will be responsible for the following:
 - a. Will make available applicable student consumer information required under Title IV.
 - b. Will provide UAFS with documentation of the student's enrollment at the Host School each semester.
 - c. Will notify UAFS if the student fails to enroll in, or withdraws from, the Host School (to include the withdrawal date and other relevant information).
 - d. Will provide UAFS with Host School's academic transcript upon completion of the consortium period.
5. UAFS Financial Aid Office will disburse aid to the student's account after the 11th class day. First-time loan borrowers will not receive a loan disbursement until after the 30-day waiting period. When aid is disbursed, UAFS will keep the amount owed to UAFS, and will send the remaining balance to the student. There is no guarantee that the student's financial aid will

cover the balance at both institutions. It is the student's responsibility to make payment arrangements with EOSC as needed.

6. Enrollment status will be calculated on combined enrollment hours from UAFS and EOSC. All hours will be semester credit hours.
7. The student's Cost of Attendance will include tuition, fees, supplies, room and board and other allowable charges incurred for specific intended terms of enrollment at each institution.
8. Tuition and fees are charged by each institution, based on each institution's separate distinct tuition and fee policy.

For questions regarding the University of Arkansas - Fort Smith Consortium Agreement, contact the UAFS Financial Aid Office at 479-788-7090. Fax number is 479-424-6095.

See below a sample of the University of Arkansas - Fort Smith Consortium Agreement for Financial Aid that the student must complete and return to UAFS Financial Aid Office. Students may download this form from the Financial Aid website at <http://admissions.uafs.edu/financial-aid/financial-aid-forms>.

UNIVERSITY OF ARKANSAS - FORT SMITH CONSORTIUM AGREEMENT FOR FINANCIAL AID

BETWEEN

University of Arkansas - Fort Smith	and	Eastern Oklahoma State College
(Home School)		(Host School)

The Home School and the Host School listed above are hereby entering into a consortium agreement.

Section I - To be completed by the student (Please type or print)	
Name:	UAFS I.D.:
Telephone Number: () -	
Name of Host School's Financial Aid Contact:	Fax Number for Financial Aid Contact:
Current Permanent Address:	Email Address for Financial Aid Contact:
Consortium Period: (Must be completed for each term prior to Studying Away) <input type="checkbox"/> Fall 2016 <input type="checkbox"/> Spring 2017 <input type="checkbox"/> Summer 2017	
Under this agreement, the student will: <ol style="list-style-type: none"> 1. Be enrolled in a degree program at University of Arkansas - Fort Smith. 2. Maintain satisfactory academic progress. 3. Take courses at the Host School which are transferable to his/ her University of Arkansas - Fort Smith degree, as certified by his/her University of Arkansas - Fort Smith Academic advisor. 4. Notify University of Arkansas - Fort Smith Financial Aid Office if he/ she does not begin attendance in the courses listed in section II of this agreement. 5. Immediately inform University of Arkansas - Fort Smith and Host School of any change in enrollment status, including withdrawing from all courses or substitution of approved courses. 6. Ensure that the Host School provides University of Arkansas - Fort Smith with an academic transcript upon completion of the consortium period. 	

- 7. File a FAFSA and complete the required financial aid process prior to all applicable deadlines.
- 8. Pay tuition, fees, and other expenses as charged by University of Arkansas - Fort Smith and/or Host School.

Student's Signature: _____ Date: _____

Section II – To be completed by University of Arkansas - Fort Smith Academic Advisor (UAFS Advisor should forward Form to UAES Financial Aid Office)

Number of credit hours the student is taking at the Host School: _____

Student's enrollment status while at the Host School: Full-time Three-quarter time Half-time Less than half-time

List the individual course(s) and credits the student is (will be) taking at the Host School which are applicable to his/her academic program at University of Arkansas - Fort Smith:

Course	Credits
_____	_____
_____	_____
_____	_____

Under this agreement, University of Arkansas - Fort Smith:

1. Certifies that the student is enrolled in a degree program at University of Arkansas - Fort Smith.
2. Agrees to accept the course work listed above toward the completion of the student's degree requirements.

Advisor's Signature and Date: _____ Printed Name: _____

Department: _____ Telephone: _____

Section III – To be completed by University of Arkansas - Fort Smith Financial Aid Office

Under this agreement University of Arkansas - Fort Smith:

1. Certifies that the student listed has been accepted for enrollment in an academic program that meets the Title IV student financial aid eligibility requirements.
2. Agrees to process the student's Title IV financial aid application and provide payment of Title IV funds (if eligible) for the consortium period.
3. Will make available applicable student consumer information required under Title IV.
4. Certifies that the student is making satisfactory academic progress toward the completion of his/her degree at University of Arkansas - Fort Smith
5. Will conduct Enrollment Reporting to the National Student Loan Data System (NSLDS).
6. Will calculate returns of Title IV funds, when appropriate.
7. Will maintain Title IV recordkeeping and reporting requirements.

University of Arkansas - Fort Smith Financial Aid Officer's Signature: _____

Printed Name: _____ Date: _____

E-mail Address: _____ Telephone: _____

Section IV – To be completed by the Host School financial aid office

Will the student receive financial aid at your institution? Yes No

Type & amount of aid from Host School: _____ \$
 _____ \$
 _____ \$

Enrollment period dates: From: _____ to: _____

Number of credits student is enrolled for: _____

Student's enrollment status:		<input type="checkbox"/> Full-time	<input type="checkbox"/> Three-quarter time	<input type="checkbox"/> Half-time	<input type="checkbox"/> Less than half-time
Tuition & fees:	\$		Room & board:	\$	
Books & supplies:	\$		Transportation:	\$	
Misc. personal expenses:	\$		Other (specify):	\$	
Under this agreement, the Host School:					
1. Will make available applicable student consumer information required under Title IV.					
2. Will provide UAFS with documentation of the student's enrollment at the Host School.					
3. Agrees to notify UAFS if the student fails to enroll in, or withdraws from, the Host School (to include the withdrawal date and other relevant information).					
4. Will provide UAFS with a Host School academic transcript upon completion of the consortium period.					
Host School Financial Aid Officer's Signature:					
Printed Name:			Title:		
E-mail Address:			Date:		
			Telephone:		
Return completed form to:			Comments:		
University of Arkansas - Fort Smith Financial Aid 5210 Grand Avenue, PO Box 3469 Fort Smith, AR 72913-3649 FAX: (479) 788-7095					